

How to Entering field trips:

1. To access Transfinder LE for entering field trips, open a browser and enter <http://transportation.nobleps.com/> this will take you directly to Transfinder LE
2. Use your school login with the password: schoolbus.
3. Request a field trip
 - a. Enter all required fields. Must use complete physical address for Destination address
 - b. Submit your request – you will receive a confirmation email.

If you have special directives please note them in the Destination Note field. Ex; Needs Suburban will be going to the park for lunch after the museum, coach will drive, need driver, etc.

Drivers are available from 9:00 am to 2:00 pm and from 5:30 pm to end of trip. No overnight trips.